SUGGESTED FURNITURE SETTINGS FOR BRAINSTORMING, CONVERSING, AND PRESENTING IN IBM SPACES

Steelcase

This volume is a compilation of ideas and suggestions for furniture products and layouts supporting Brainstorming, Conversing and Presenting functions within IBM office space. None of the products nor layouts are prescriptive, and the renderings are aspirational in nature. This information should be read in conjunction with the current IBM Workplace Guidelines.

Collaborate

BRAINSTORMING

SMALL - ENCLOSED

Steelcase

BRAINSTORMING

SMALL | ENCLOSED

COLLABORATE

The small brainstorming space is for IBM employees to collaborate and create a welcoming environment, free from outside distractions. Digital and analog tools aid in the ability to test and include non-physically present teammates

- Ergonomic task chairs with arms and casters

- Table with convenience power Wireless network throughout
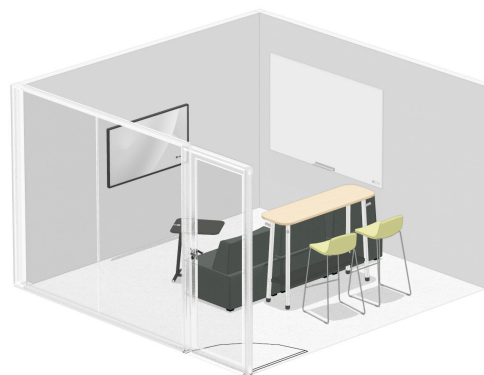
- Writeable board location per room

Capacity	5 workpoints
Dimensions	12' x 12' 3.6m x 3.6m
Footprint	144 sqft / 13 sm
Protocol	Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

BRAINSTORMING

SMALL | ENCLOSED

CONCEPT 1

PRODUCT LIST

- Shortcut Chair
- Media:scape Seated Height Table

BRAINSTORMING

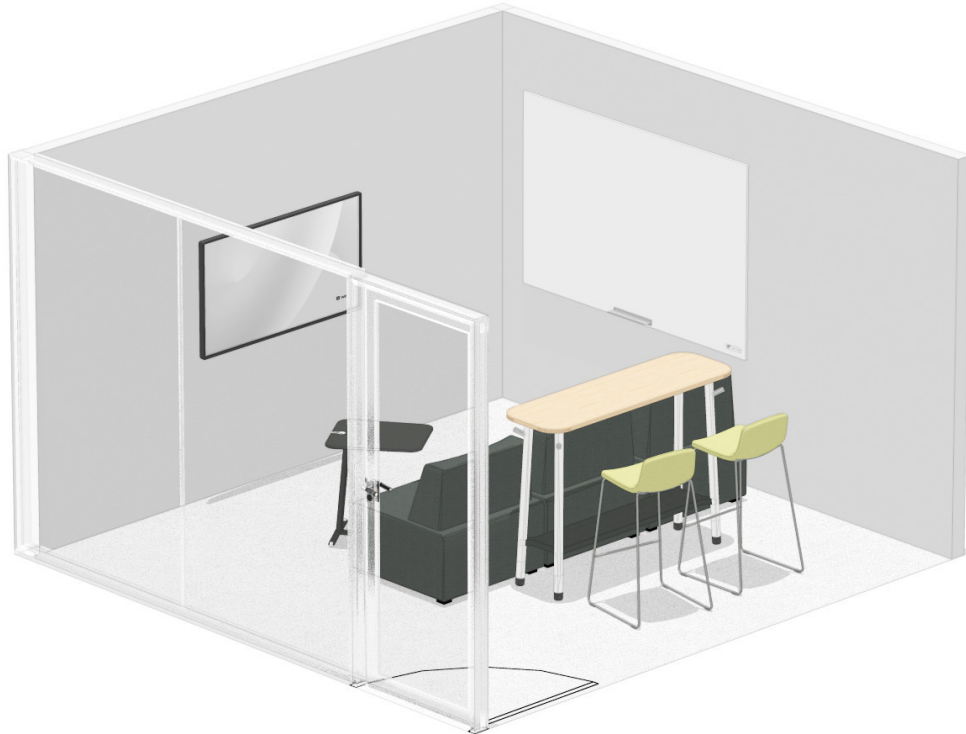## SMALL | ENCLOSED

CONCEPT 2

PRODUCT LIST

- BFree Table Standing Height Table
- Think Task Stool

BRAINSTORMING

SMALL | ENCLOSED

CONCEPT 3

PRODUCT LIST

- BFree Large Cube Modular Lounge
- Flex Standing Height Tables
- Cubb Stools
- Campfire Skate Personal Table

Collaborate

CONVERSING

SMALL - ENCLOSED

Steelcase

CONVERSING

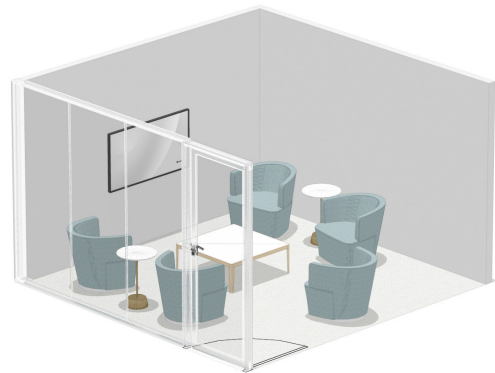**SMALL |** ENCLOSED

COLLABORATE

The Small Conversing space provides a relaxed environment to have personal, difficult, or sensitive conversations. IBM employees looking for a different environment to connect and collaborate can utilize technology provided for sharing or reviewing content.

- Lounge Furniture, such as sofas and chairs

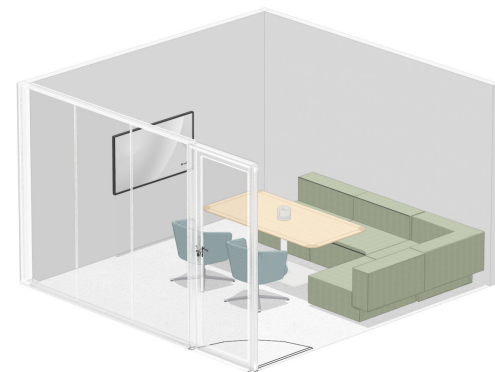- Small café, coffee, or laptop tables for holding beverages and laptops.

Capacity	5 workpoints
Dimensions	12' x 12' 3.6m x 3.6m
Footprint	144 sqft / 13 sm
Protocol	Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

CONVERSING

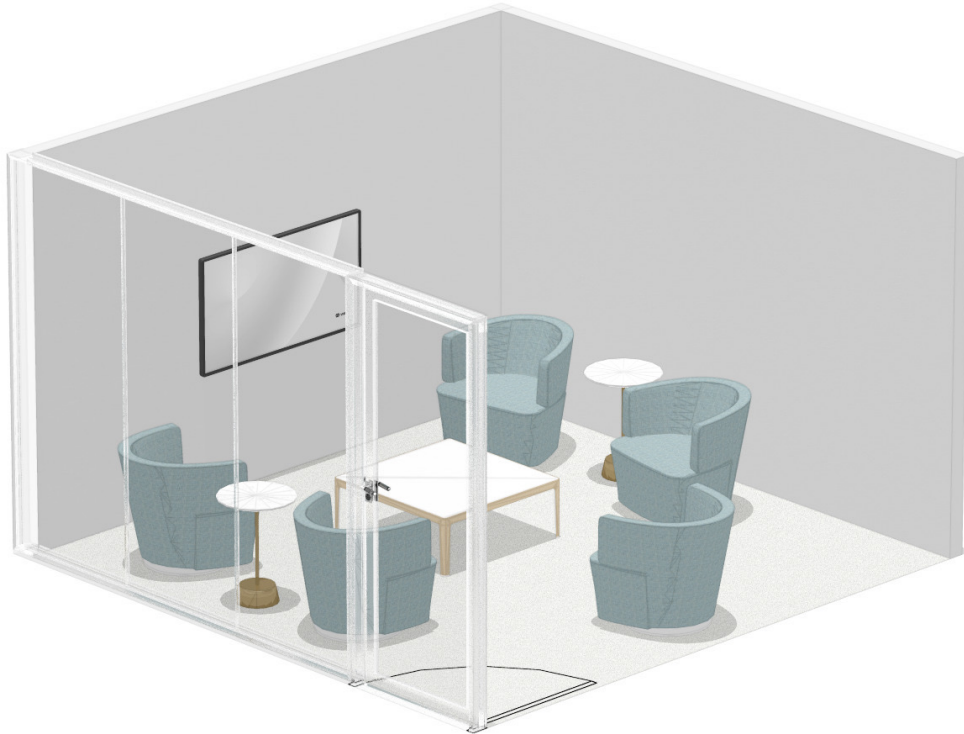## SMALL | ENCLOSED

CONCEPT 1

PRODUCT LIST

- Sylvi Sofa Lounge
- Embrace Lounge Chair
- Common End Table
- Boerum Coffee Table

CONVERSING

SMALL | ENCLOSED
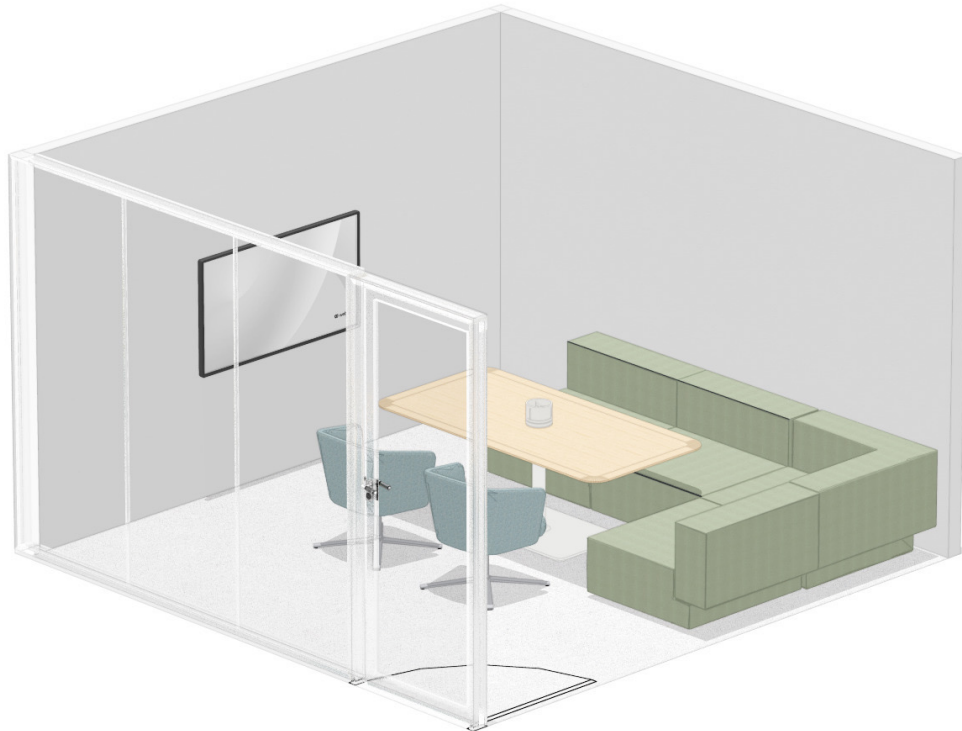
CONCEPT 2

PRODUCT LIST

- Joel Lounge Chair
- Maisie End Table
- CG_1 Coffee Table

CONVERSING

SMALL | ENCLOSED

CONCEPT 3

PRODUCT LIST

- Step Modular Lounge
- Lagunitas Worktable
- Hay Swivel Chair

Collaborate

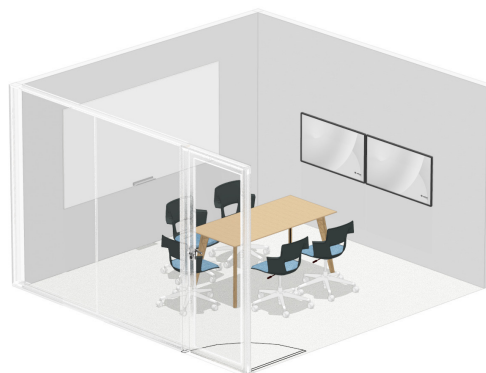# PRESENTING

SMALL - ENCLOSED

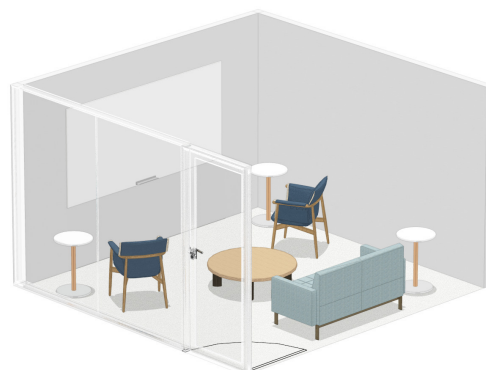Steelcase

PRESENTING

SMALL | ENCLOSED

COLLABORATE

The small presenting space is designed to energize the group when pitching ideas internally or to clients, technology is intentional to create a team environment whether in person or virtually.

▪Ergonomic task chairs with arms and casters

▪Table with convenience power. Wireless network throughout.

▪Writeable board location per room.

Capacity	5 workpoints
Dimensions	12' x 12' 3.6m x 3.6m
Footprint	144 sqft / 13 sm
Protocol	Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

PRESENTING

SMALL | ENCLOSED

CONCEPT 1

PRODUCT LIST

- Shortcut Chair
- Cubb Meeting Table

PRESENTING

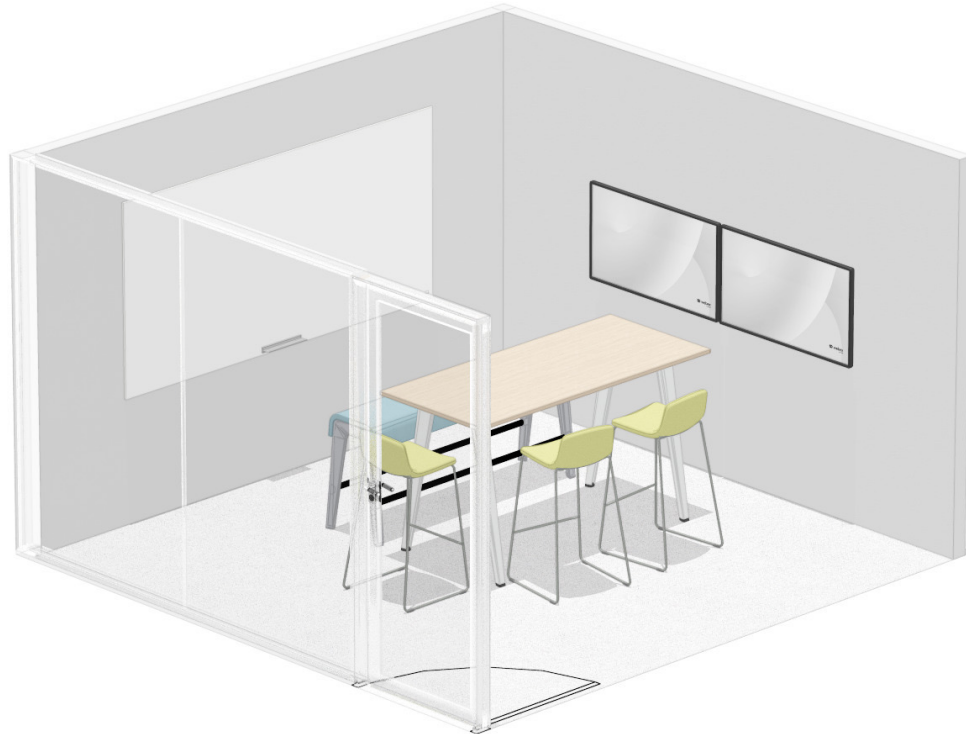**SMALL | ENCLOSED**

CONCEPT 2

PRODUCT LIST

- Embrace Lounge Chair
- Common End Table
- Boerum Coffee Table
- Millbrae Lounge Sofa

PRESENTING

SMALL | ENCLOSED

CONCEPT 3

PRODUCT LIST

- BFree Standing Height Table
- Cubb Stools
- BFree Beam

Collaborate

BRAINSTORMING

MEDIUM - ENCLOSED
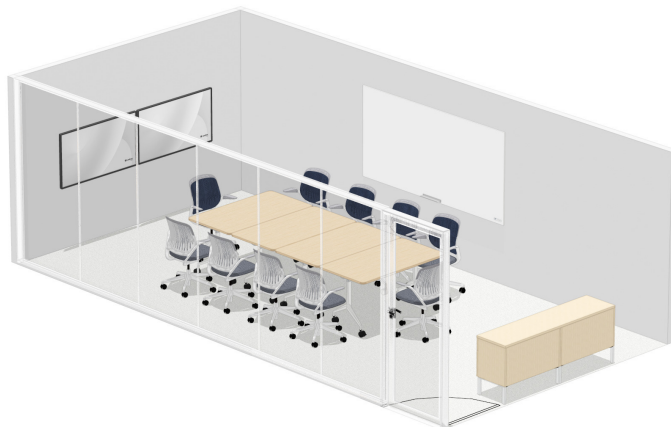
BRAINSTORMING

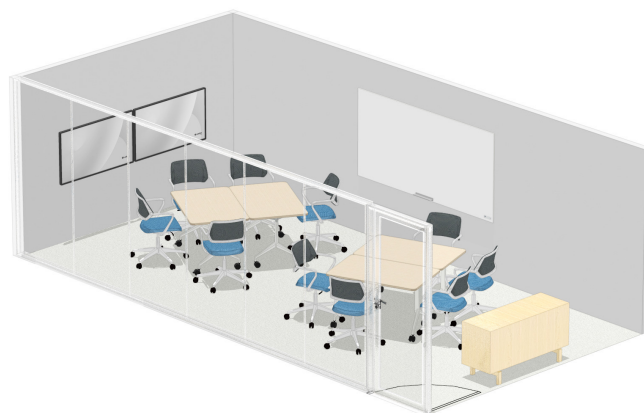**MEDIUM |** ENCLOSED

COLLABORATE

In the medium brainstorming space, IBM employees will find a balance between digital and analog tools to support collaborating with teammates in person or virtually. Furniture is arranged to provide a dynamic environment that support creativity.

- Ergonomic task chairs with arms and casters.

- Table with convenience power. Wireless network throughout.

- Storage unit for holding food and beverage and storing AV equipment

- Writeable board location per room.

CONCEPT 1

CONCEPT 2

CONCEPT 3

Capacity	8 Workpoints
Dimensions	12' x 24' / 3.6m x 7.3 m
Footprint	288 sqft / 26.3 sm
Protocol	Bookable

BRAINSTORMING

MEDIUM | ENCLOSED
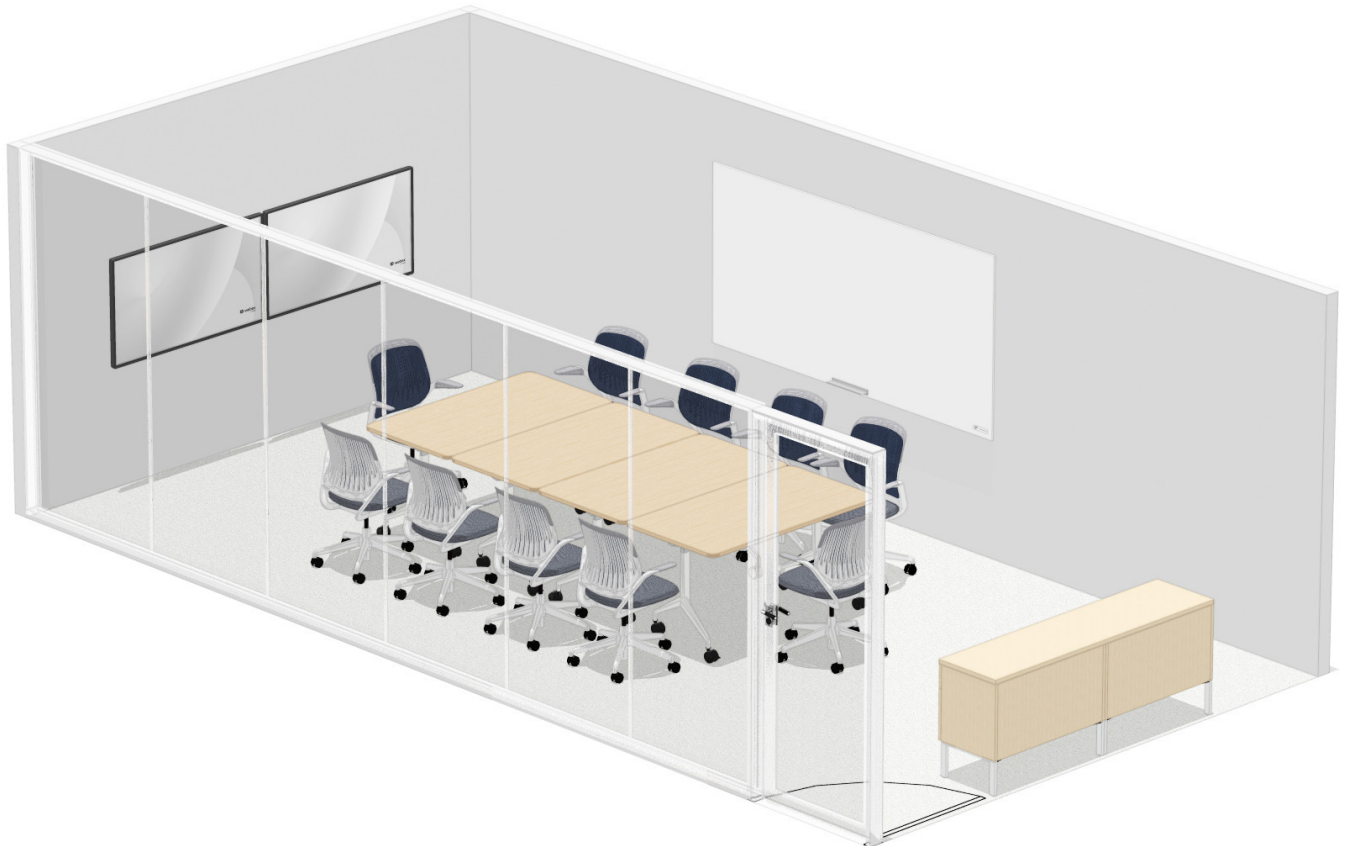
CONCEPT 1

PRODUCT LIST

- Cobi Collaborative Chair
- Groupwork Flip top Table
- EE Credenza

BRAINSTORMING

MEDIUM | ENCLOSED

CONCEPT 2

PRODUCT LIST

- Groupwork Flip top Tables
- QiVi Colllaborative Chairs
- Floow Credenza

BRAINSTORMING

MEDIUM | ENCLOSED

CONCEPT 3

PRODUCT LIST

- BFree Beam
- Flex Stand
- Flex Perch Stool
- Flex Standing Height Tables
- Simple Stools

Collaborate

CONVERSING

MEDIUM - ENCLOSED

Steelcase

CONVERSING

COLLABORATE

In the medium conversing space, IBM employees can listen and converse in a comfortable environment. Digital tools within the space enable those not present to be part of the discussion.

▪ Variety of seating types, such as sofa and lounge chairs.

▪ Variety of tables to support seated postures , such as laptop table, coffee table, or seated height table. Wireless network throughout.

▪ Storage unit to provide surface for food and beverage or storing AV equipment.

|	
Capacity	8 Workpoints
Dimensions	12' x 24' / 3.6m x 7.3 m
Footprint	288 sqft / 26.3 sm
Protocol	Bookable
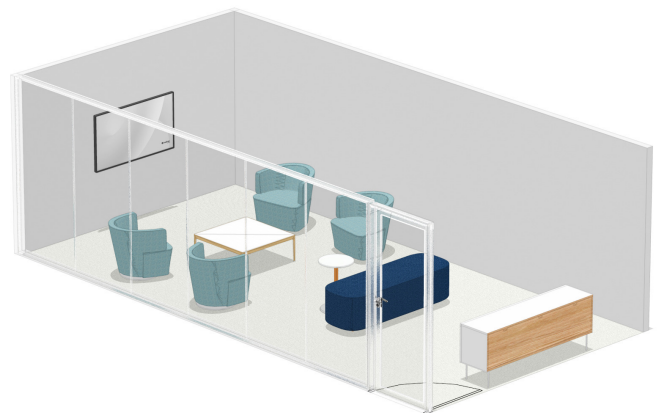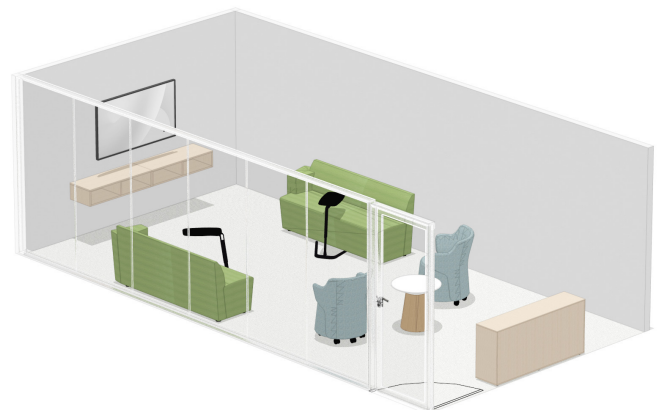
CONCEPT 1

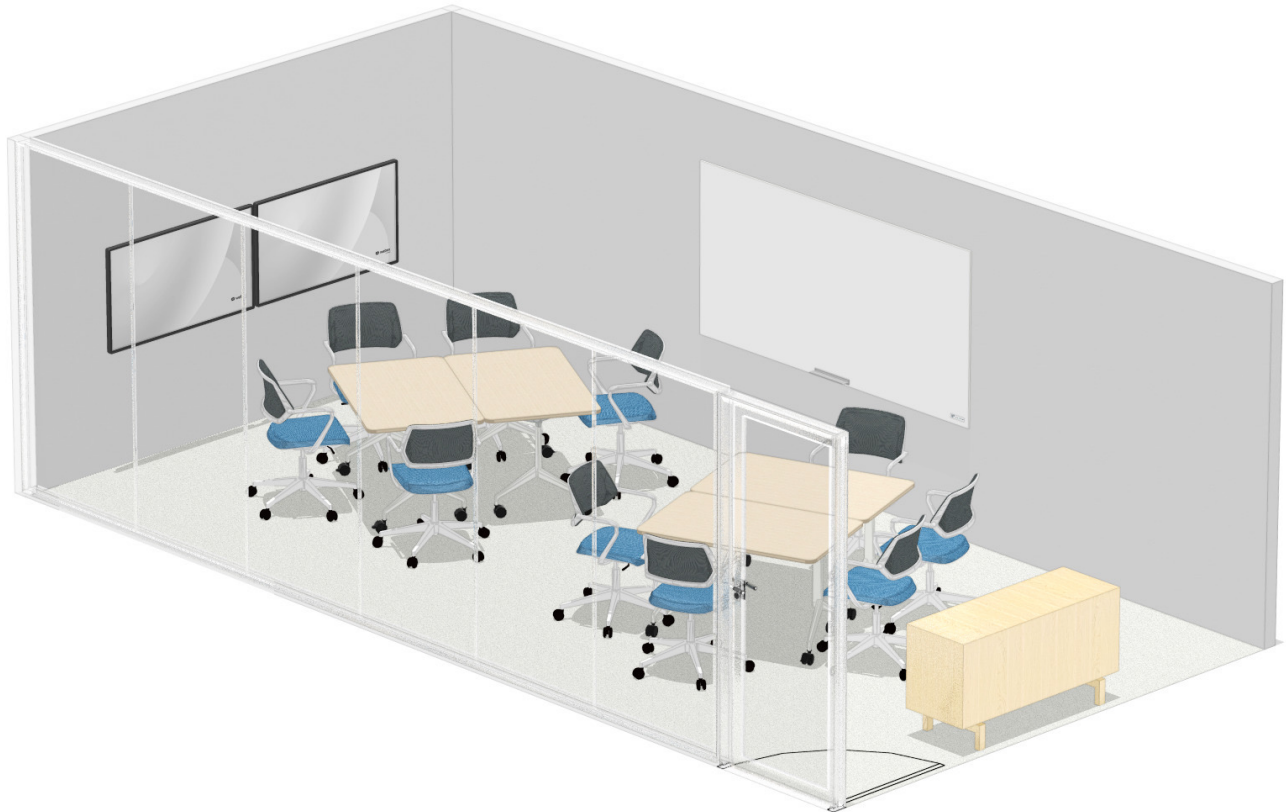

CONCEPT 2

CONCEPT 3

CONVERSING

MEDIUM | ENCLOSED

CONCEPT 1

PRODUCT LIST

- Embrace Lounge Chair
- Boerum Coffee Table
- Common End Table
- Sylvi Lounge
- Greenpoint Credenza

CONVERSING

MEDIUM | ENCLOSED

CONCEPT 2

PRODUCT LIST

- Joel Lounge Chair
- CG_1 Tables
- Common Bench
- Common End Table
- Clad 3 door Credenza

CONVERSING

MEDIUM | ENCLOSED

CONCEPT 3

PRODUCT LIST

- Away From the Desk Lounge
- Skomer Lounge Chairs
- Campfire Paper Table
- Free Stand Personal Tables
- Bivi Depot
- EE Storage

Collaborate

PRESENTING

MEDIUM - ENCLOSED

Steelcase

PRESENTING

COLLABORATE

In the medium presenting space, multiple furniture settings are represented as a two-tier space type enabling each user to have a clear view of the display and camera. IBM employees can quickly gather to share content and collaborate while including remote participants

- Lounge and low tier 1 seating

- Shown in diagram: sofa with surfaces, such as tablet arm or laptop table to hold laptops and beverages

- Lounge chairs or moveable ottomans on casters

- Ergonomic task seating and high tier 2 seating

- Shown in diagram, bar stools or ergonomic task chair

- Bar height table, placed behind sofa

- Writeable board location per room

- Mobile whiteboard with digital capabilities

- Storage credenza beneath monitor or display to store AV cables and hold food and beverages

- Mobile writable board with digital capabilities optional

Capacity	8 Workpoints
Dimensions	12' x 24' / 3.6m x 7.3 m
Footprint	288 sqft / 26.3 sm
Protocol	Bookable
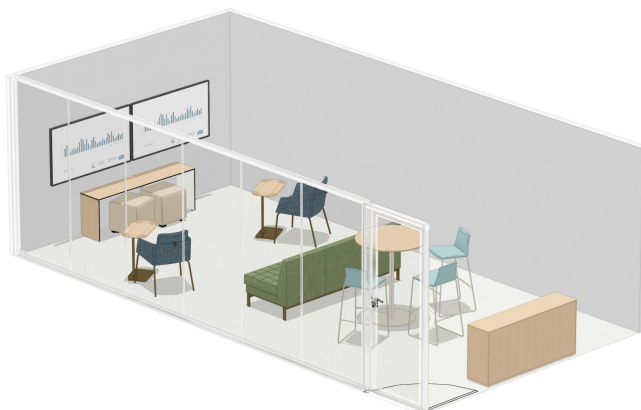
CONCEPT 1

CONCEPT 2

CONCEPT 3

PRESENTING

MEDIUM | ENCLOSED

CONCEPT 1

PRODUCT LIST

- Greenpoint Credenza
- Think Task Chairs
- Potrero Boat Table

PRESENTING

MEDIUM | ENCLOSED

CONCEPT 2

PRODUCT LIST

- Campfire Slim Standing Height Table
- Enea Lottus Stools
- Tangent Lounge Chairs
- Common End Table
- Maarten Square Coffee Table
- Sully Upholstered Stool
- Clad 3 door Credenza

PRESENTING

MEDIUM | ENCLOSED

CONCEPT 3

PRODUCT LIST

- Mairen152 Chairs
- Simple Tables Personal Tables
- Campfire Slim Table
- Montara Standing Height Table
- Millbrae Sofa
- Montara Stools
- Bivi Depot Storage

Collaborate

BRAINSTORMING

LARGE - ENCLOSED

Steelcase

BRAINSTORMING

LARGE | ENCLOSED

COLLABORATE

The large brainstorming space allows large groups to have versatile furniture to support various activities. This dynamic environment supports collective ideation whether IBM employees are in person or remote.

- A mix of stools and ergonomic task chairs

- Rectangular table with lockable casters to support various configurations

- Writeable board location per room

- Mobile whiteboard with digital capabilities

- Consider storage cubbies for personal effects.

Capacity	16 Workpoints
Dimensions	24' x 24' / 7.3 m x 7.3 m
Footprint	576sf / 53.3 m
Protocol	Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

BRAINSTORMING

LARGE | ENCLOSED

CONCEPT 1

PRODUCT LIST

- Shortcut Stools
- Flex Standing Height Mobile Tables
- Universal Storage
- Grouwork Mobile Markerboard

BRAINSTORMING

LARGE | ENCLOSED

CONCEPT 2

PRODUCT LIST

- Series 1 Stool
- BFree Beam
- Flex Standing Height Mobile Tables
- TS 200 series Storage
- Flex Stand + Flex Markerboard

BRAINSTORMING

LARGE | ENCLOSED

CONCEPT 3

PRODUCT LIST

- Flex Standing Height Mobile Tables
- QiVi Seating (chairs and stools)
- Flex Perch Stools
- Flex Height Adjustable Tables
- Flex Carts and Flex Markerboards

Collaborate

PRESENTING

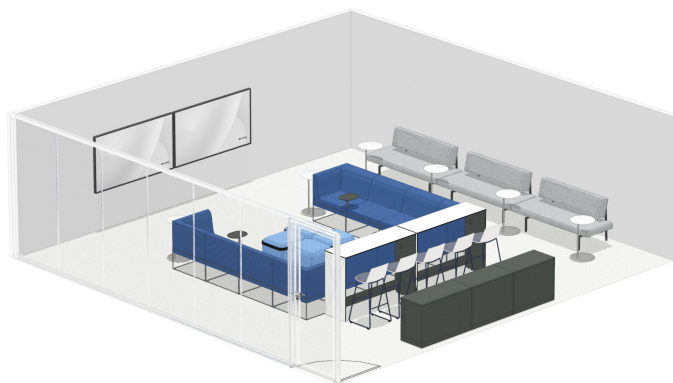## LARGE INFORMAL - ENCLOSED

Steelcase

PRESENTING

LARGE INFORMAL | ENCLOSED

COLLABORATE

The large presenting space provides two-tier seating to give all user visibility to the presenter and monitors. Digital tools within the space enable remote participants to feel included and visible to those physically present.

- Bar-height stools and ergonomic task stools

- U-shaped upholstered lounge system with integrated tablet arms or pull-up laptop tables

- Upholstered lounge alongside of the room opposite the glass with laptop tables

- Center coffee table

- Credenza to hold food and beverage opposite monitors

- Mobile writeable surface

Capacity	24 Workpoints
Dimensions	24' x 24' / 7.3 m x 7.3 m
Footprint	576sf / 53.3 m
Protocol	Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

PRESENTING

LARGE INFORMAL | ENCLOSED

CONCEPT 1

PRODUCT LIST

- Sylvi Straight Lounge
- Await Freestanding Tables
- Season Pouf
- Umami Modular Lounge
- Enea Lottus Stools
- Campfire Standing Height Slim Tables
- Universal Storage

PRESENTING

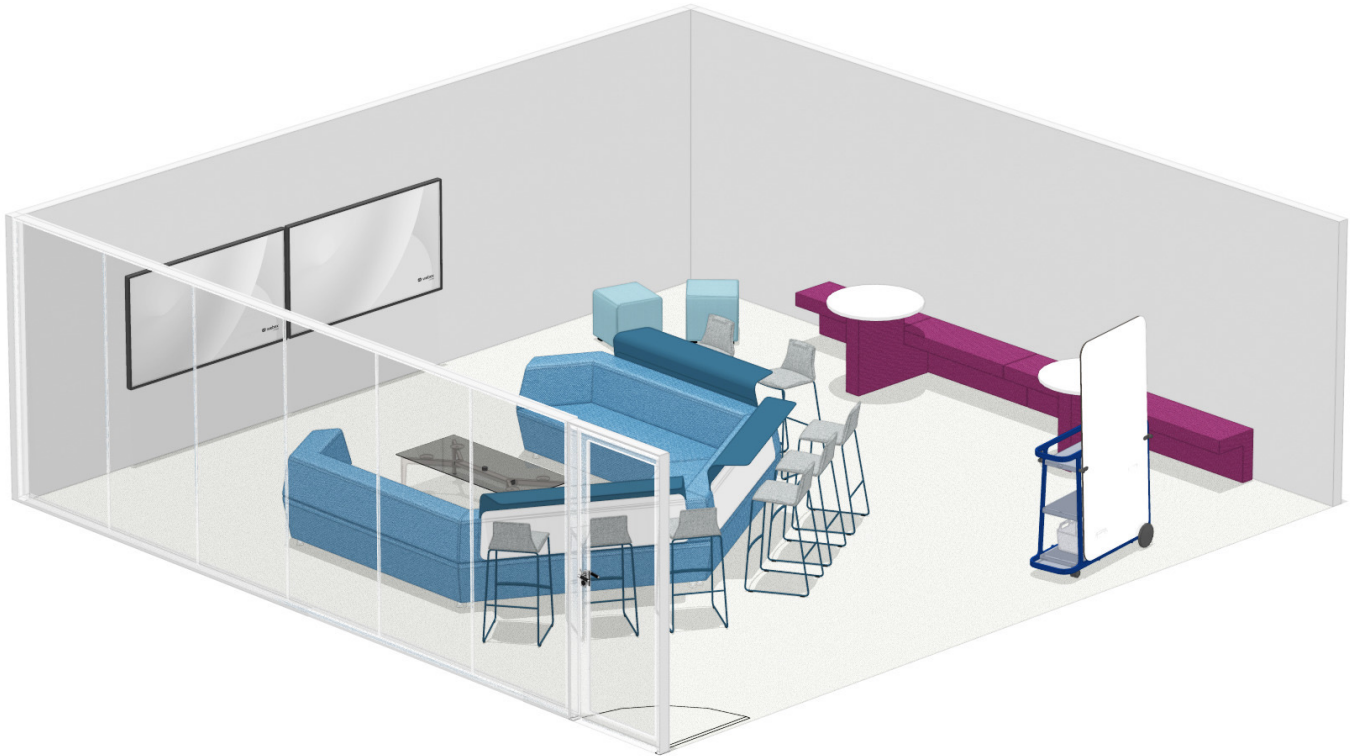## LARGE INFORMAL | ENCLOSED

CONCEPT 2

PRODUCT LIST

- Groupwork Flip Top Tables
- Cobi Collaborative Chair
- Bivi Rumble Seats Lounge
- Universal Storage
- Bivi Standing Height Bench
- SILQ Stools

PRESENTING

LARGE INFORMAL | ENCLOSED

CONCEPT 3

PRODUCT LIST

- Border Lounge
- Flex Cart + Flex Markerboard
- Montara Stools
- Media:scape Lounge with Counter
- BFree Small Cubes

Collaborate

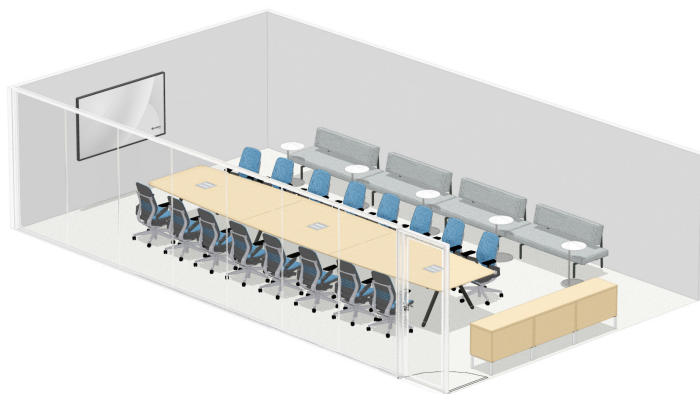# PRESENTING

LARGE FORMAL - ENCLOSED

PRESENTING

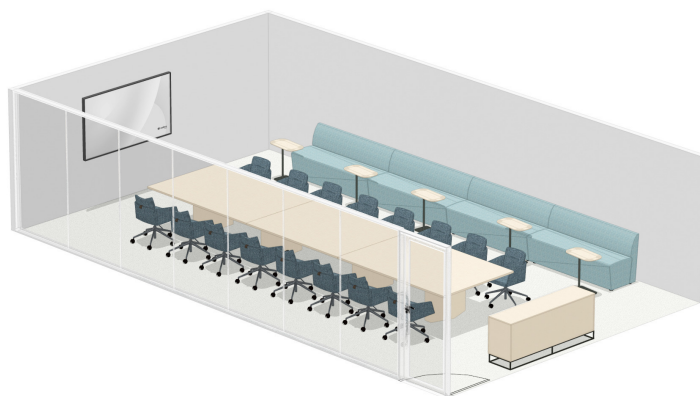## LARGE FORMAL | ENCLOSED

COLLABORATE

The large presenting space provides two-tier seating to give all user visibility to the presenter and monitors. Digital tools within the space enable remote participants to feel included and visible to those physically present.

- Rectangular table
- Ergonomic conference room task chairs
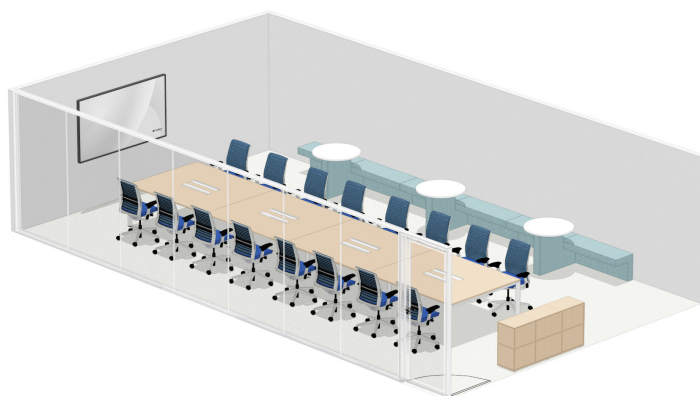- Upholstered lounge furniture
- Laptop tables
- Credenza

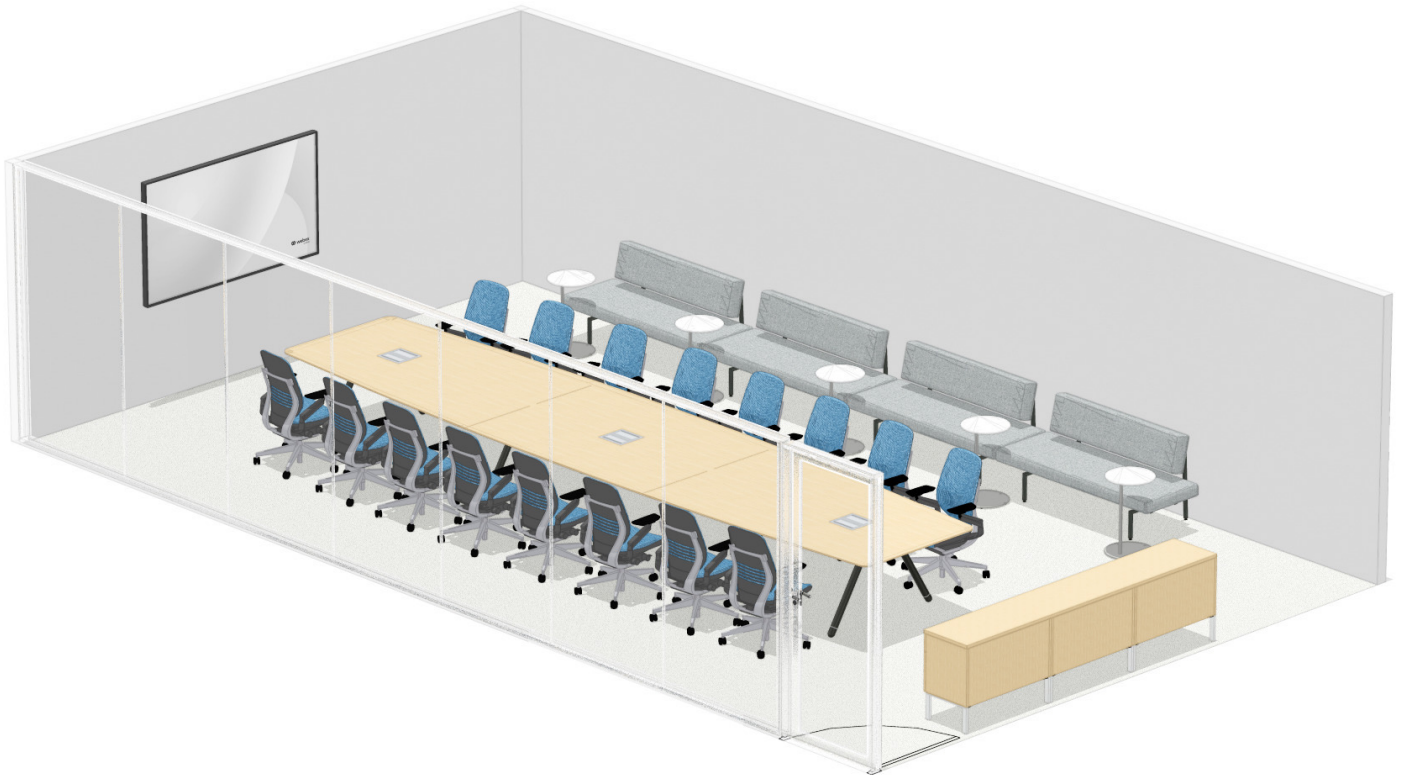|	
Capacity	24 Workpoints
Dimensions	18' x 32' / 5.6 m x 9.9 m
Footprint	576sf / 53.3 m
Protocol	Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

PRESENTING

LARGE INFORMAL | ENCLOSED

CONCEPT 1

PRODUCT LIST

- Gesture Chairs
- Sylvi Lounge
- Await Tables
- Potrero Boat Table
- Elective Elements Credenza

PRESENTING

LARGE INFORMAL | ENCLOSED
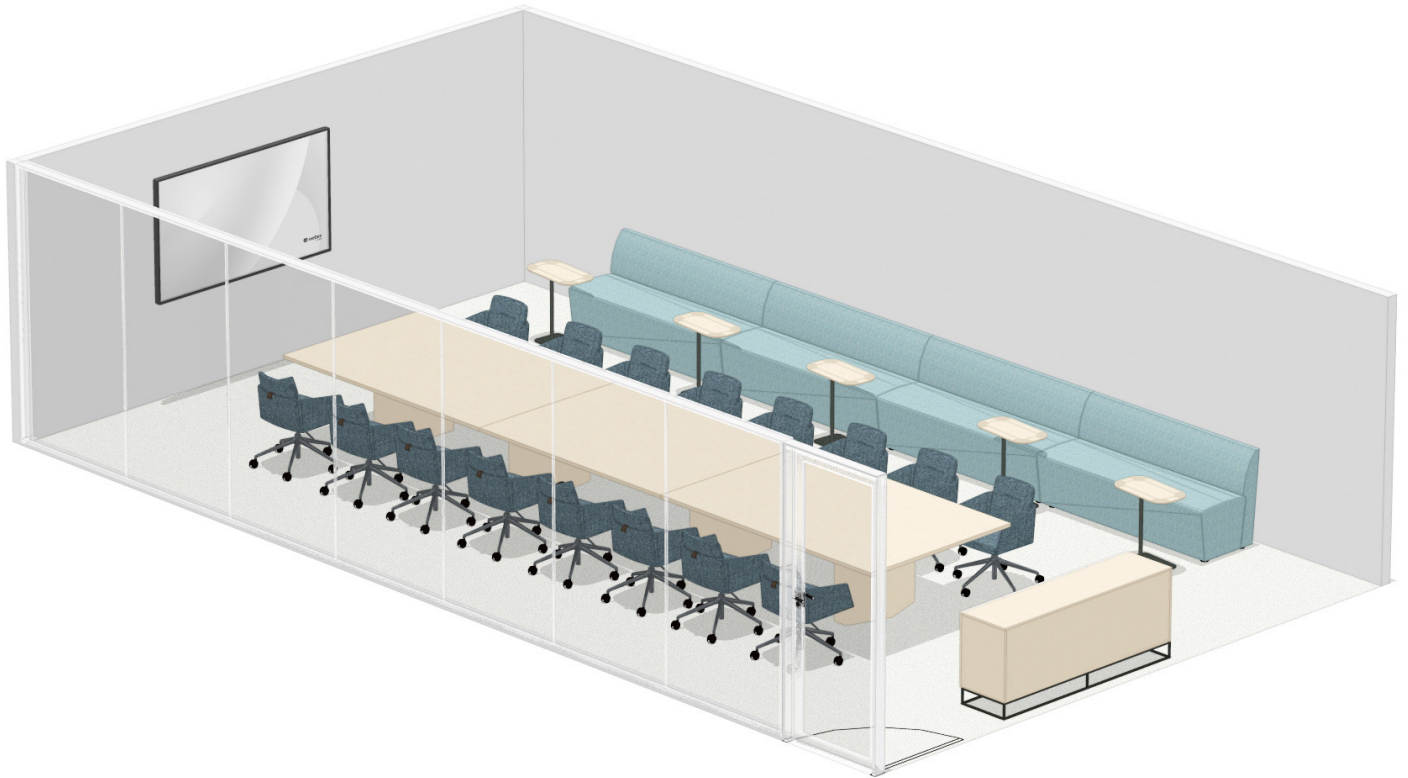
CONCEPT 2

PRODUCT LIST

- Away From the Desk Lounge
- ETable 2
- Marien 152 Chairs
- Lagunitas Personal Table
- Greenpoint Credenza

PRESENTING

LARGE INFORMAL | ENCLOSED

CONCEPT 3

PRODUCT LIST

- Border Lounge
- Think Task Chairs
- FrameOne Continuous Top Benoh

Collaborate

BRAINSTORMING

SMALL - OPEN

Steelcase

BRAINSTORMING

SMALL | OPEN

COLLABORATE

The small brainstorming space supports dynamic collaboration in a semiprivate area. Intentional technology enables IBM employees to utilize the space in an analog way to support their needs.

- Ergonomic task chairs on casters

- Ottomans to provide seating for additional team members

- Table with convenience power. Wireless network throughout

- Optional flexible divider. Consider planter, fabric panel, or writable surface,

Capacity	5 Workpoints
Dimensions	12' x 12' / 3.6 m x 3.6 m
Footprint	144 sf / 13 sm
Protocol	Non-Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

BRAINSTORMING

SMALL | OPEN

CONCEPT 1

PRODUCT LIST

- Simple Table Table
- Cobi collaborative chairs

BRAINSTORMING

SMALL | OPEN

CONCEPT 2

PRODUCT LIST

- Series 1 Task Stool
- Flex Standing Height Mobile Tables
- BFree Beam

BRAINSTORMING

SMALL | OPEN

CONCEPT 3

PRODUCT LIST

- Sistema Lounge
- Common Bench
- Bassline Coffee Table (custom top)

Collaborate
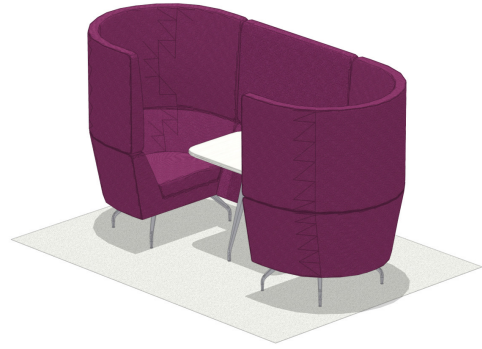
CONVERSING

SMALL 1 - OPEN

CONVERSING

SMALL 1 | OPEN

COLLABORATE

In a small conversing environment, IBM employees can engage with one another in a relaxed setting. The absence of technology enables colleagues to connect without distractions.

- Booth with convenience power. Wireless network throughout

- Table to provide a work surface

CONCEPT 1

CONCEPT 2

CONCEPT 3

Capacity	2 Workpoints
Dimensions	6' x 8' / 1.8 m x 2.4 m
Footprint	48 sf / 4.3 sqm
Protocol	Non-Bookable
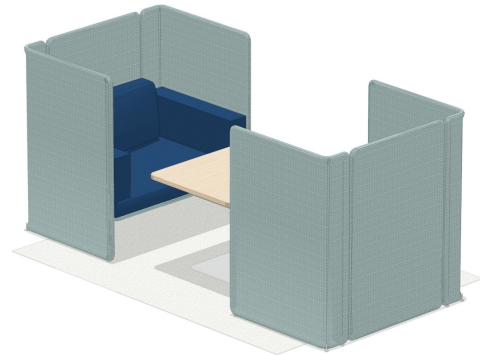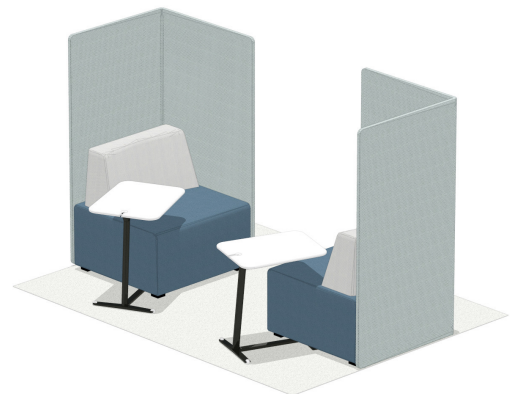
CONVERSING

SMALL 1 | OPEN

CONCEPT 1

PRODUCT LIST

- Aspect Media Lounge 2-seater

CONVERSING

SMALL 1 | OPEN

CONCEPT 2

PRODUCT LIST

- Lagunitas Lounge
- Lagunitas Worktable

CONVERSING

SMALL 1 | OPEN

CONCEPT 3

PRODUCT LIST

- BFree Lounge
- Campfire Skate Table
- BFree Screen

Collaborate

CONVERSING

SMALL 2 - OPEN

Steelcase
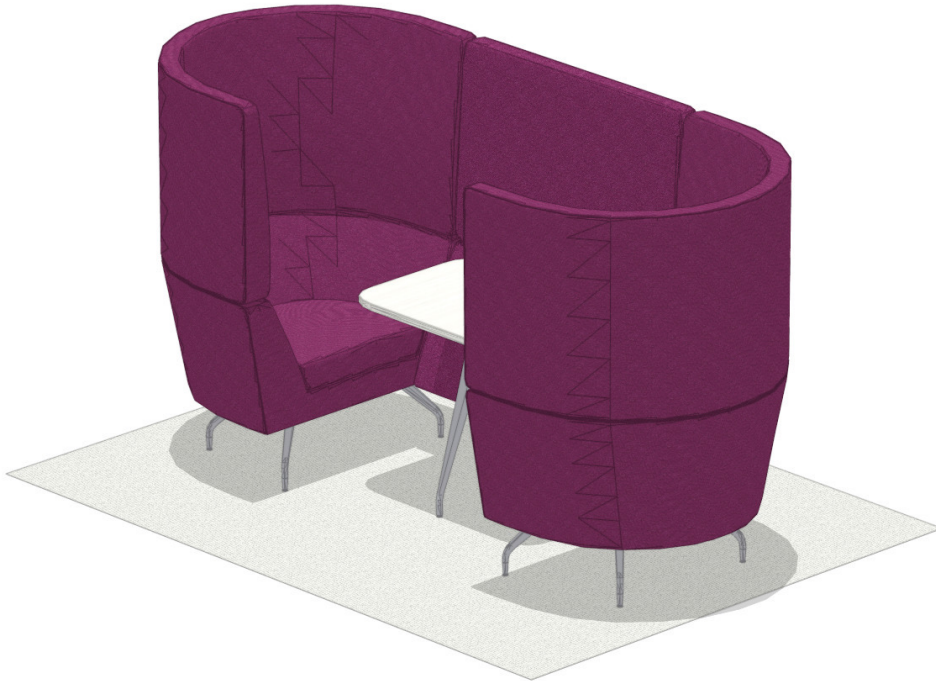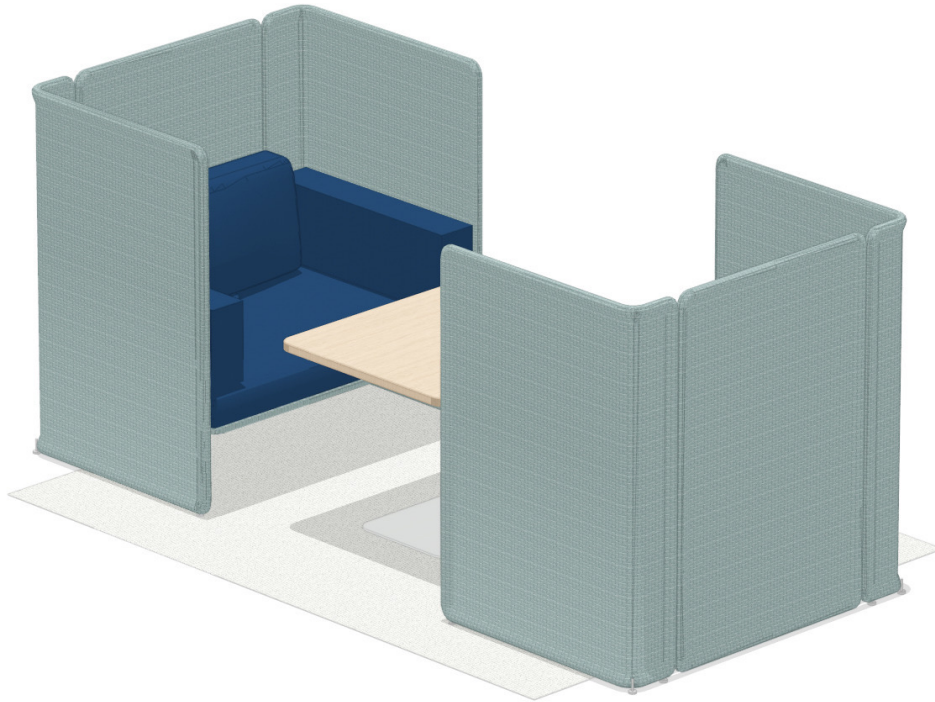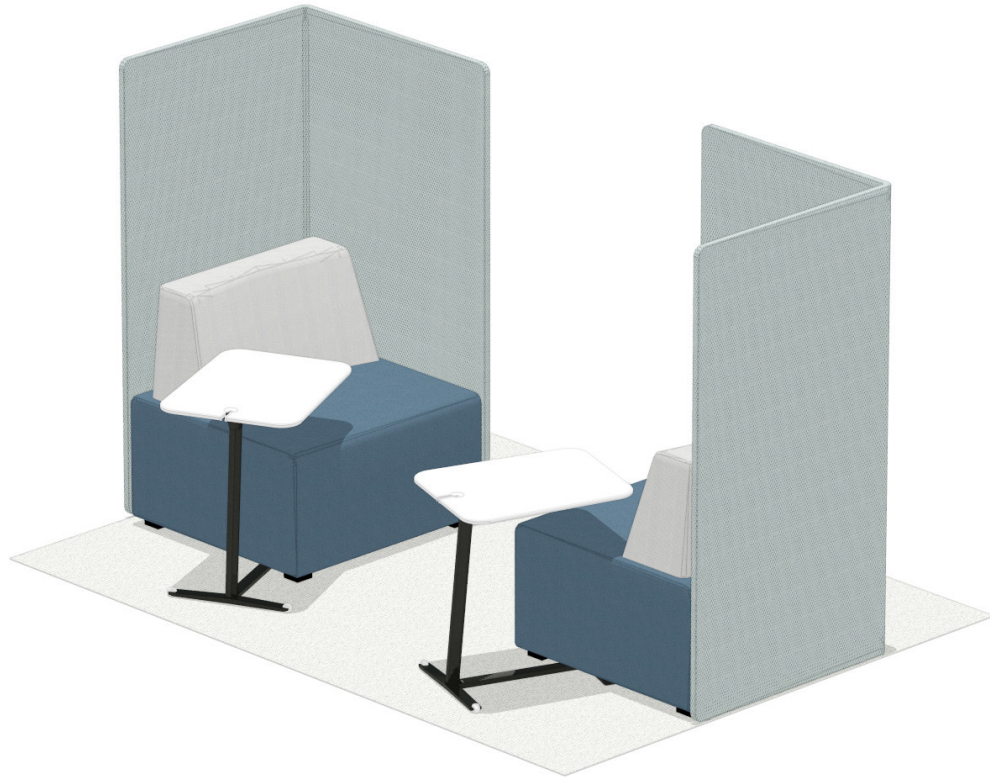
CONVERSING

SMALL 2 | OPEN

COLLABORATE

In the conversing small space teams can focus on connecting, collaborating, and sharing content from a monitor while in a comfortable setting. Green walls divide the space to provide a unique setting while supporting well-being.

- Two styles of informal seating to support individual preferences

- Booth with convenience power. Wireless network throughout

- Optional flexible divider. Consider planter, fabric panel, or writeable surface.

Capacity	5 Workpoints
Dimensions	12' x 12' / 3.6 m x 3.6 m
Footprint	144 sf / 13 sm
Protocol	Non-Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

CONVERSING

SMALL 2 | OPEN

CONCEPT 1

PRODUCT LIST

- Away From the Desk
- Simple Table Table
- Hay Swivel Chair
- Mobile Monitor

CONVERSING

SMALL 2 | OPEN

CONCEPT 2

PRODUCT LIST

- Belle Lounge
- Maisie End Table
- Circula Table
- Tangent Lounge Chair

CONVERSING

SMALL 2 | OPEN

CONCEPT 3

PRODUCT LIST

- Lagunitas Personal Table
- Brix ArmChair
- Bassline Racetrack Table

Collaborate

PRESENTING

SMALL - OPEN

Steelcase

PRESENTING

SMALL | OPEN

COLLABORATE

The presenting small space provides an energetic connection to the surroundings. Intentional technology enables IBM employees to share content whether in person or remotely.

- Ergonomic task chairs

- Table with convenience power. Wireless network throughout

- Optional flexible divider. Consider planter, fabric panel, or writeable surface.

Capacity	4 Workpoints
Dimensions	12' x 12' / 3.6 m x 3.6 m
Footprint	144 sf / 13 sm
Protocol	Non-Bookable
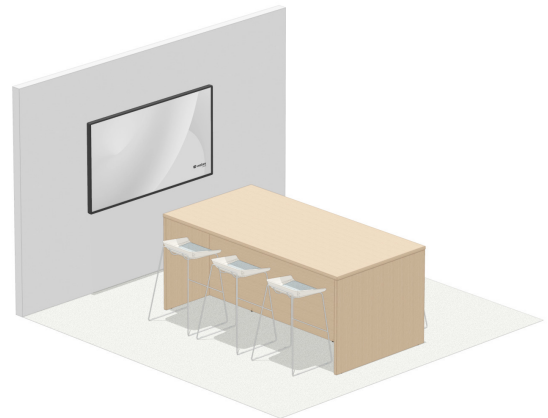
CONCEPT 1

CONCEPT 2

CONCEPT 3

PRESENTING

SMALL | OPEN

CONCEPT 1

PRODUCT LIST

- SILQ Chairs
- Potrero Light Table

PRESENTING

SMALL | OPEN

CONCEPT 2

PRODUCT LIST

- Scoop Stool
- Campfire Big Table
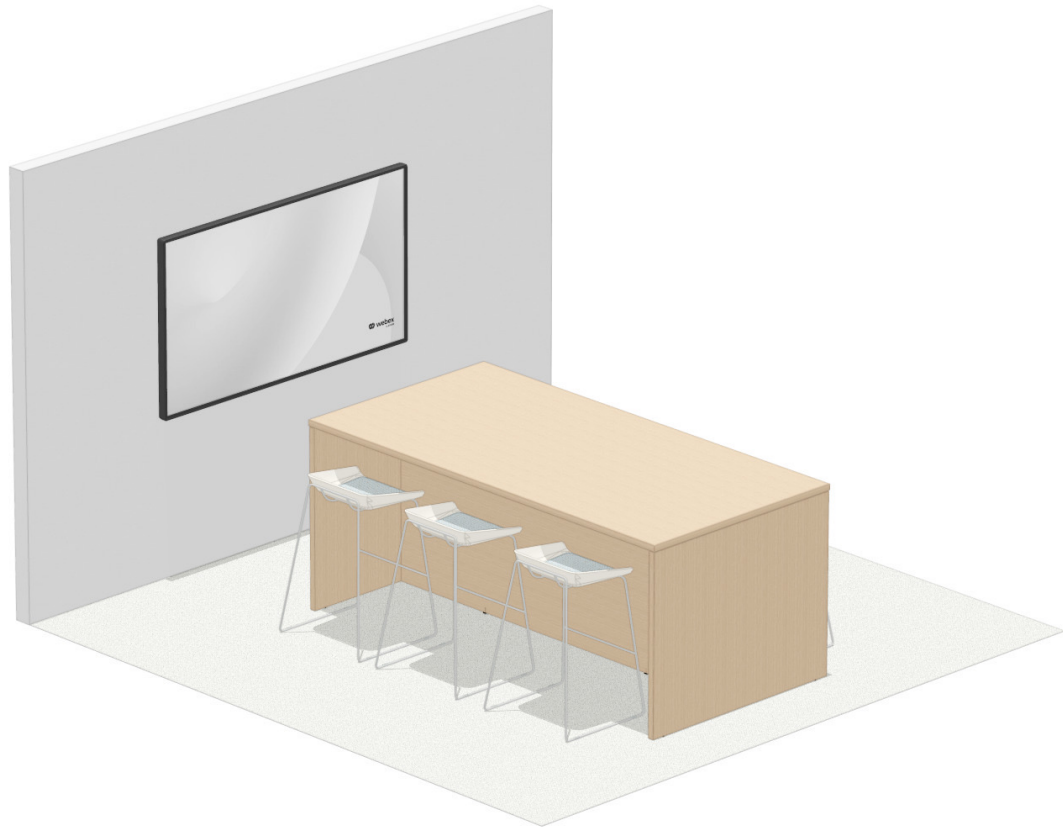
PRESENTING

SMALL | OPEN

CONCEPT 3

PRODUCT LIST

- Aleta Lounge Chair
- Circula Coffee Table
- Paramount Sofa
- m.a.d. Sling Table

Collaborate

BRAINSTORMING

MEDIUM - OPEN

Steelcase

BRAINSTORMING

MEDIUM |OPEN

COLLABORATE

The medium brainstorming space enables an informal environment that supports spontaneous collaboration and creativity. A mobile whiteboard and monitor stand enable IMB employees to choose the environment that best supports their needs.

- Ergonomic task chairs

- Table with convenience power. Wireless network throughout

- Mobile whiteboard

- Optional flexible divider. Consider planter, fabric panel, or writeable surface.

Capacity	10 Workpoints
Dimensions	12' x 24' / 3.6 m x 7.3 m
Footprint	288 sf / 26.3 sm
Protocol	Non-Bookable
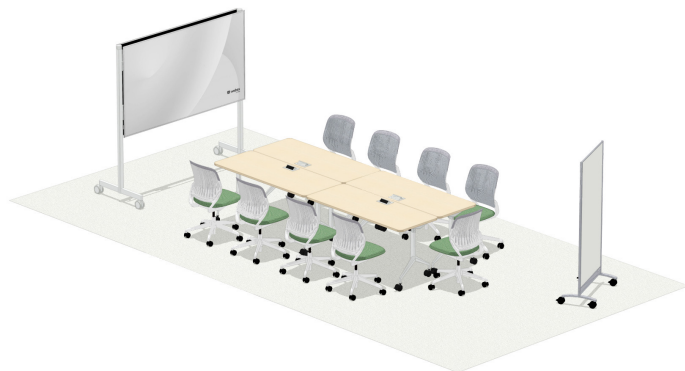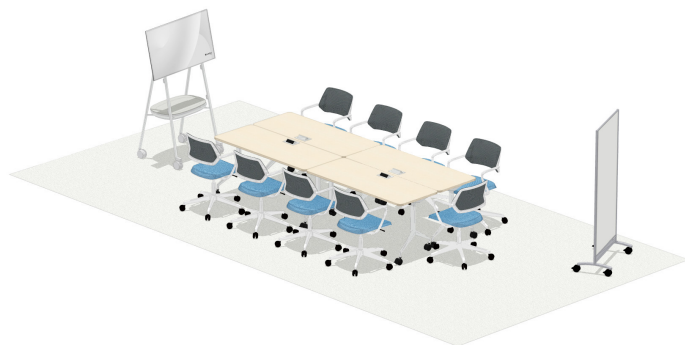
CONCEPT 1

CONCEPT 2

CONCEPT 3

BRAINSTORMING

MEDIUM | OPEN
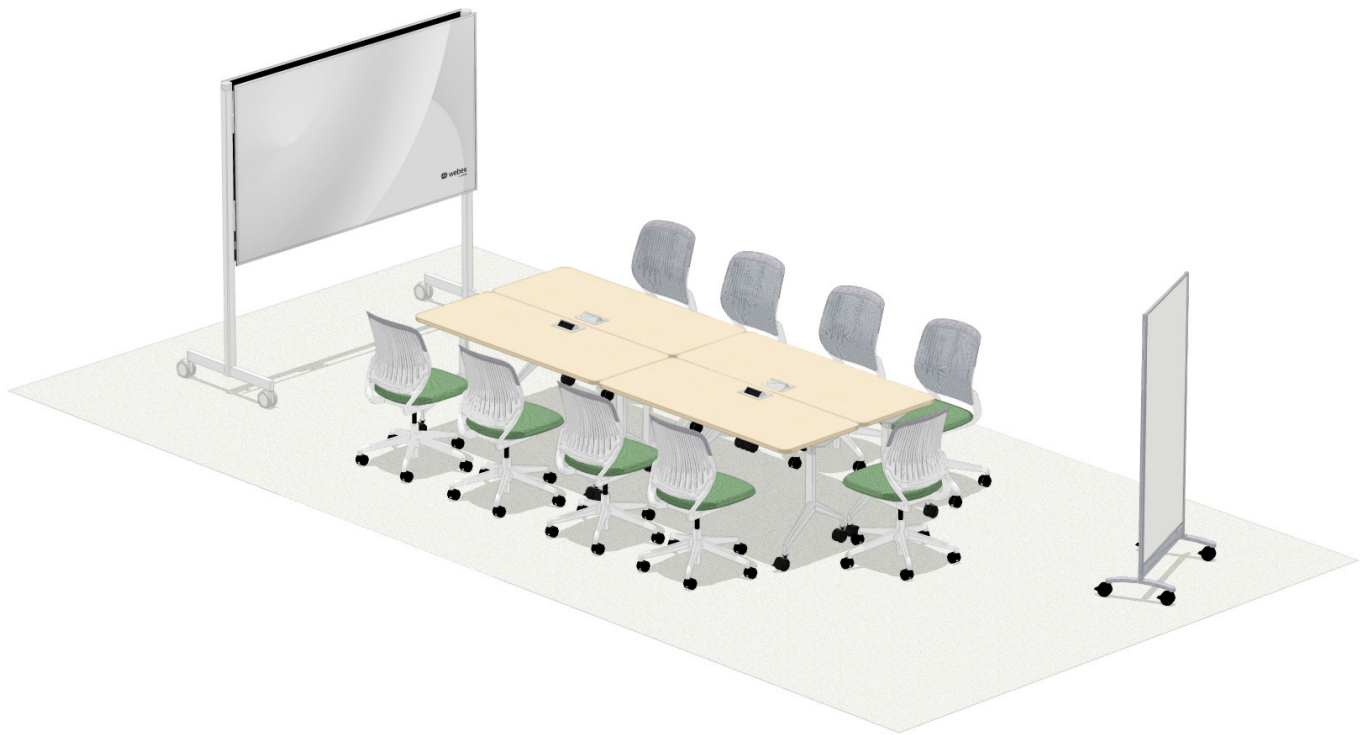
CONCEPT 1

PRODUCT LIST

- Cobi Collaborative Chair
- Groupwork Flip Top Table
- PolyVision Mobile Markerboard

BRAINSTORMING

MEDIUM | OPEN
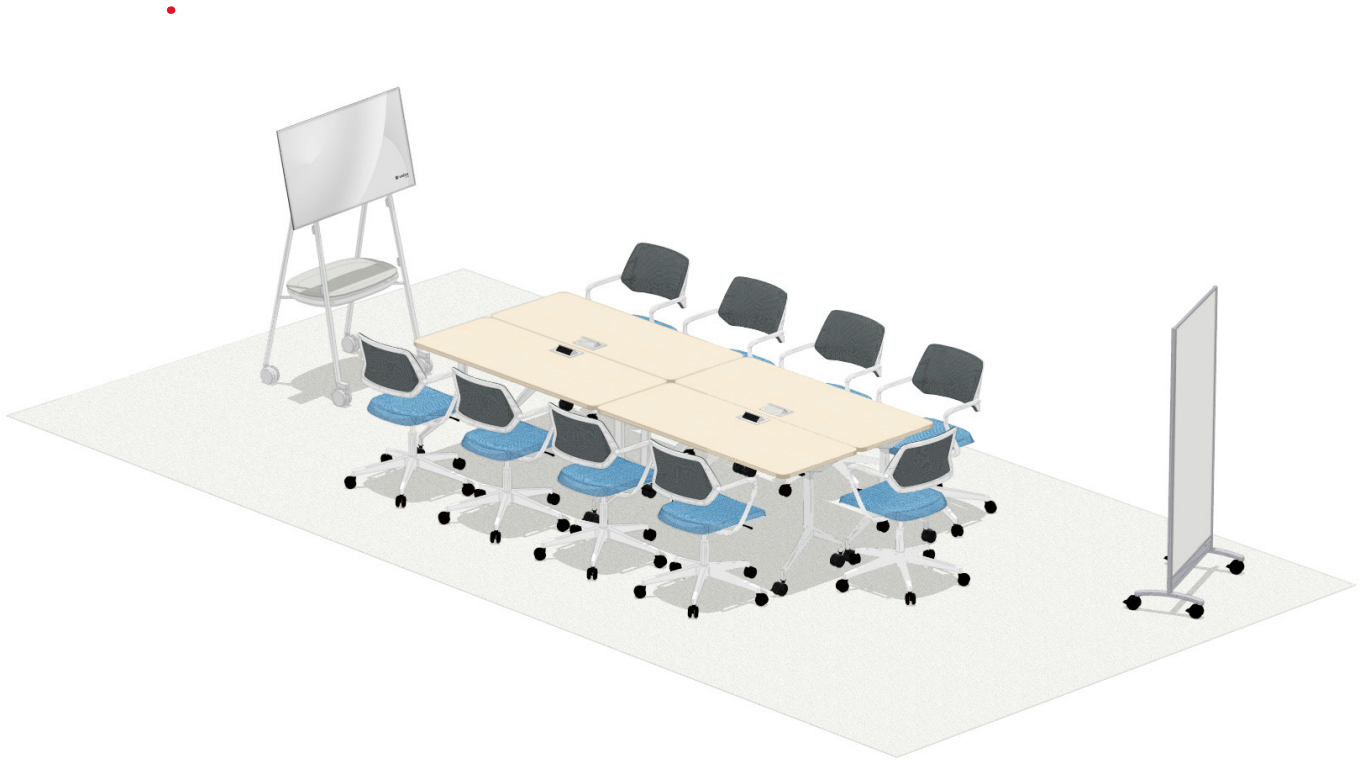
CONCEPT 2

PRODUCT LIST

- QiVi Chairs
- Groupwork FlipTop Tables
- PolyVision Mobile Markerboard

BRAINSTORMING

MEDIUM | OPEN

CONCEPT 3

PRODUCT LIST

- Potrero Table
- Marien152 Chairs
- PolyVision Mobile Markerboard

Collaborate

CONVERSING

MEDIUM - OPEN

CONVERSING

**MEDIUM | **OPEN

COLLABORATE

The medium conversing space provides an informal environment that utilizes multiple furniture settings. Monitors and mobile whiteboards are readily accessible to share content, enable collaboration and include remote participants.

▪ Informal seating arrangement with two styles of seating.

▪ Mobile whiteboard

▪ Credenza for storing AV equipment and providing a space for food and beverages

▪ Laptop tables to provide a work surface

▪ Optional flexible divider. Consider planter, fabric panel, or writeable surface.

|	
Capacity	8 Workpoints
Dimensions	12' x 24' / 3.6 m x 7.3 m
Footprint	288 sf / 26.3 sm
Protocol	Non-Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

CONVERSING

MEDIUM | OPEN

CONCEPT 1

PRODUCT LIST

- Millbrae Lounge
- Embrace Lounge Chair
- Common End Table
- Lagunitas Personal Table
- Boerum Coffee Table
- Common Bench

CONVERSING

MEDIUM | OPEN

CONCEPT 1

PRODUCT LIST

- Davos Bench
- I2i Lounge Chairs
- Flex Tables
- Simple Stools
- Flex Cart
- Away From The Desk Lounge

CONVERSING

MEDIUM | OPEN

CONCEPT 1

PRODUCT LIST

- Belle Modular Lounge
- Embrace Lunge Chair
- Boerum Coffee Table
- Lagunitas Personal Table
- Flex Cart
- Alight Ottomans
- Common End Table

Collaborate

PRESENTING

MEDIUM - OPEN

PRESENTING

MEDIUM | OPEN

COLLABORATE

The medium presenting space provides multiple seating arrangements for users to view content. Intentional technology enables various size groups to coordinate, connect, and collaborate.

- Two-tier seating for all users to view the screen

- Provide two styles of seating for comfort

- Table with convenience power. Wireless network throughout.

- Laptop tables to provide work surface

- Optional flexible divider. Consider planter, fabric panel, or writeable surface

Capacity	10 Workpoints
Dimensions	12' x 24' / 3.6 m x 7.3 m
Footprint	288 sf / 26.3 sm
Protocol	Non-Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

PRESENTING

MEDIUM | OPEN

CONCEPT 1

PRODUCT LIST

- Millbrae Loounge
- Campfre Slim Table
- Enea Lottus Stools
- Common End Table
- Tangent Lounge Chair
- Clad 3 door Credenza

PRESENTING

MEDIUM | OPEN

CONCEPT 2

PRODUCT LIST

- Marien152 Lounge Chair
- Common Bench
- Common Personal Table
- Flex Tables
- Simple Stools
- Greenpoint Credenza

PRESENTING

MEDIUM | OPEN

CONCEPT 3

PRODUCT LIST

- EE Storage
- Lagunitas Lounge
- Alight Ottomans
- Mariesn152 Chairs
- Cubb Stools
- Bfree Table

Collaborate

BRAINSTORMING

LARGE - OPEN

Steelcase

BRAINSTORMING

LARGE | OPEN

COLLABORATE

The large brainstorming space provides a workshop-style settings for teams to meet in an informal, flexible environment. Mobile whiteboards and digital tools enable multiple working styles while in a semi enclosed space.

▪ Two style of seating options, easily moveable.

▪ Tow styles of table options with power and data across, consider one style to be easily moveable.

▪ Mobile whiteboard

▪ Optional flexible device. Consider planter, fabric panel, or writeable surface

Capacity	18 Workpoints
Dimensions	24' x 24' / 7.2 m x 7.2 m
Footprint	576 sf / 51.8 sm
Protocol	Non-Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

BRAINSTORMING

LARGE | OPEN

CONCEPT 1

PRODUCT LIST

- Amia Task Chairs
- Flex Seated Height Mobile Tables
- Campfire Slim Tables
- Enea Lottus Stools
- PolyVision Mobile Markerboards

BRAINSTORMING

LARGE | OPEN

CONCEPT 2

PRODUCT LIST

- Series 1 Task Stool
- Flex Standing Height Mobile Tables
- Campfire Half Big Table
- Cubb Stools
- PolyVision Mobile Markerboards

BRAINSTORMING

LARGE | OPEN

CONCEPT 3

PRODUCT LIST

- Border Lounge
- Elbrook Tables
- Cubb Stools
- Flex Stand + Flex Markerboard

Collaborate

PRESENTING

LARGE - OPEN

PRESENTING

LARGE | OPEN

COLLABORATE

The large presenting space offers multiple furniture settings to support engagement in creative sessions. Digital and analog tools support multiple methods of creating and collaborating.

- Informal lounge furniture with tablet arms or laptop tables

- Moveable ottomans to support a variety of work settings

- Table with convenience power. Wireless network throughout

- Mobile whiteboards

Capacity	14 Workpoints
Dimensions	24' x 24' / 7.2 m x 7.2 m
Footprint	576 sf / 51.8 sm
Protocol	Non-Bookable

CONCEPT 1

CONCEPT 2

CONCEPT 3

PRESENTING

LARGE | OPEN

CONCEPT 1

PRODUCT LIST

- Common Bench
- Flow Form Ottoman
- Groupwork Mobile Whiteboard

PRESENTING

LARGE | OPEN

CONCEPT 2

PRODUCT LIST

- Border Two-seat Low
- Nooi Stools
- Groupwork Flip Top Tables
- Cobi Collaborative Chair
- PolyVision Mobile Markerboards

PRESENTING

LARGE | OPEN

CONCEPT 3

PRODUCT LIST

- Media:scape Lounge
- Node Stool
- Between Us Barstool
- Campfire Standing Height Table
- Campfire Skate table
- Flex Cart
- Sully Ottomans