SMALL PROFILE CAM & MOTORIZED 4G

CONTENTS

DIGILOCK Security Simplified®

Company Snapshot

We enhance lives by providing lock and locker experiences that simplify personal security. We deliver on this promise through a steadfast commitment to our core values of innovation, design, quality, and relationships.

- Founded in California in 1981 and currently headquartered in Petaluma, California

- 250+ worldwide employees

- Over 15,000 new installations every year

- More than 130 design and utility patents

COMPANY STATEMENT

"

We understand that the user expects an experience that goes beyond feature and function.

"

Our Mission

To create high-quality lock solutions that simplify security and improve user experience.

Our Vision

To continuously innovate cutting-edge lock technology that exceeds the expectations of our customers and end users.

Our Values

We are driven by innovation, quality, design, and enduring relationships. We grow by encouraging creativity, invention, and innovation.
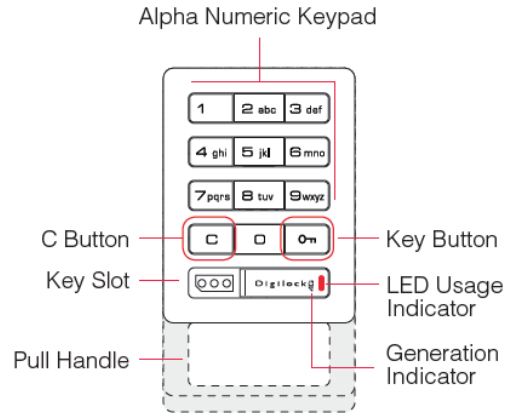
FUNCTIONALITY

SHARED USE

Motorized 4G keypad locks function by entry of a User Code (4 digits) or touching a User Key. In shared use functionality, the user chooses an available storage unit and operates it with a self-selected user access credential. Once the storage unit it vacated, it becomes available for a different user.
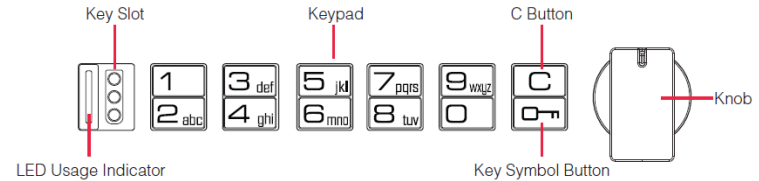
ASSIGNED USE

Small Profile Cam locks function by entry of a user code or touching a User Key. In assigned use functionality, up to 20 user credentials (code or key) can be assigned to operate a lock.
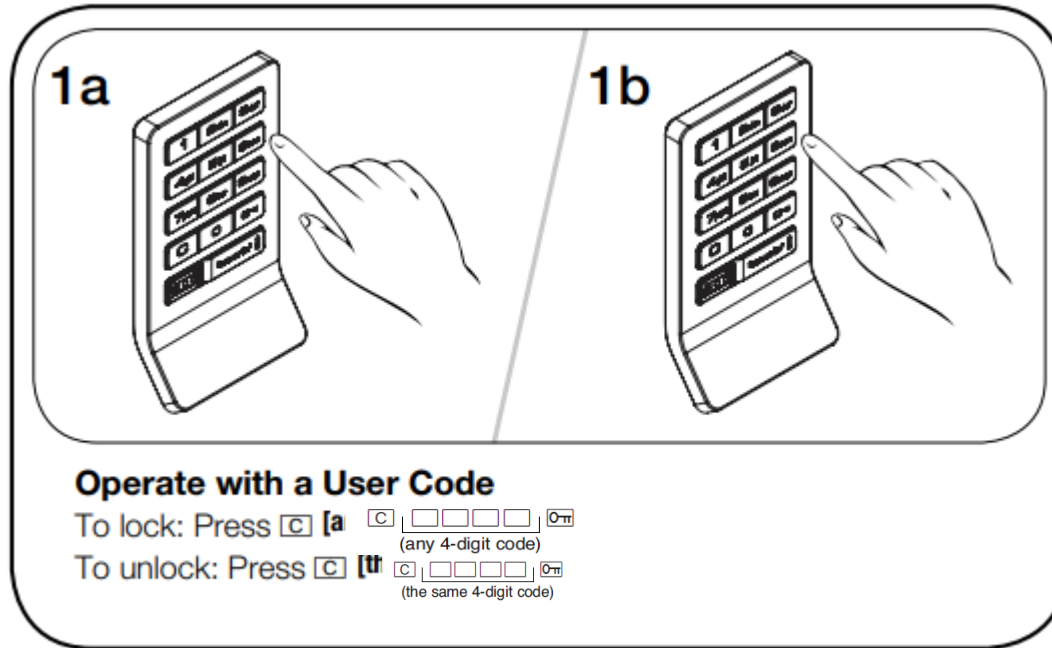
5

OPERATION

Both Small Profile Cam and Motorized 4G Keypad locks function by entry of a user code or touching a User Key to the key slot.

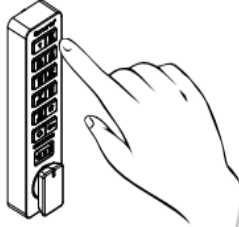Alpha Numeric Keypad

C Button

Key Slot

Pull Handle

Key Button

LED Usage Indicator

Generation Indicator

Key Slot

Keypad

C Button

LED Usage Indicator

Key Symbol Button

Knob

OPERATION

Shared Use functionality (Motorized 4G).

Operate with a User Code

To lock: Press [C] [a] [C] [☐☐☐☐] [🔑]
(any 4-digit code)

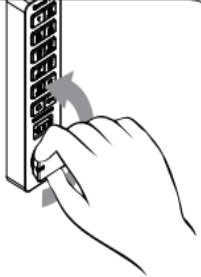To unlock: Press [C] [th] [C] [☐☐☐☐] [🔑]
(the same 4-digit code)

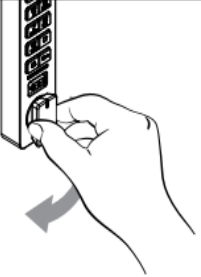# OPERATION

Assigned Use functionality (Small Profile Cam).

Operate with the User Code
To unlock: Press ⓒ **[the assigned 4-7 digit code]** ⊙ₘ then turn the knob to the unlocked position. Open the door.*†

To lock: Close the door then turn the knob to the locked position.

ADDITIONAL FEATURES

In order to alter any programming of the locks, the user will need his or her Programming Key.

LED INDICATOR

Locks can be programmed to have the LED flash or not flash while the lock is in use (Shared Use). The default setting is on.

AUTO UNLOCK

Locks can be programmed to auto unlock after a set amount of hours. The default setting is OFF (does not auto unlock).

DUAL FUNCTIONALITY

This feature allows users to change the functionality of their locks from Shared to Assigned Use (Small Profile Cam).

DUAL FUNCTIONALITY

This feature allows users to change their locks from Shared to Assigned Use, and vice versa.

SHARED TO ASSIGNED USE

1. Press ⬚C ⬚0↻ ⬚6 ⬚5 ⬚0↻.

2. Insert the Programming Key.

3. The LED will flash GREEN. Your lock is now in Assigned Use functionality.

ASSIGNED TO SHARED USE

1. Press ⬚C ⬚0↻ ⬚5 ⬚6 ⬚0↻.

2. Insert the Programming Key.

3. The LED will flash RED. Your lock is now in Shared Use functionality.

MANAGER KEY

Manager keys should be held by designated managers, supervisors, or facilities personnel, and should not be handled by employees. They can be used to:

→ Assign User Credentials

→ Bypass a User Credential and operate a lock

→ Bypass power

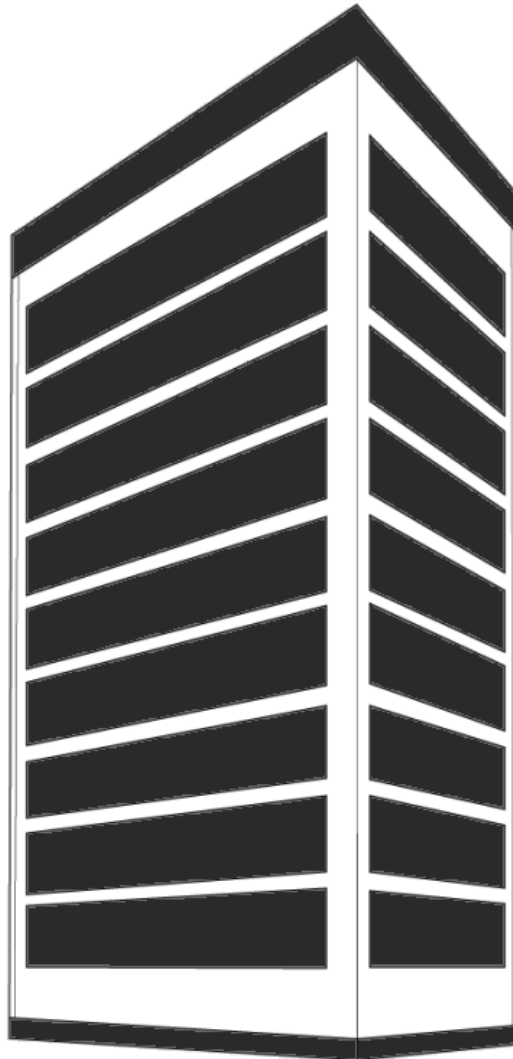# MANAGEMENT SCENARIOS

Floor 9

Floor 8

Floor 7

Floor 6

Floor 5

Floor 4

Floor 3

Floor 2

Floor 1

Manager Key #9

Manager Key #8

Manager Key #7

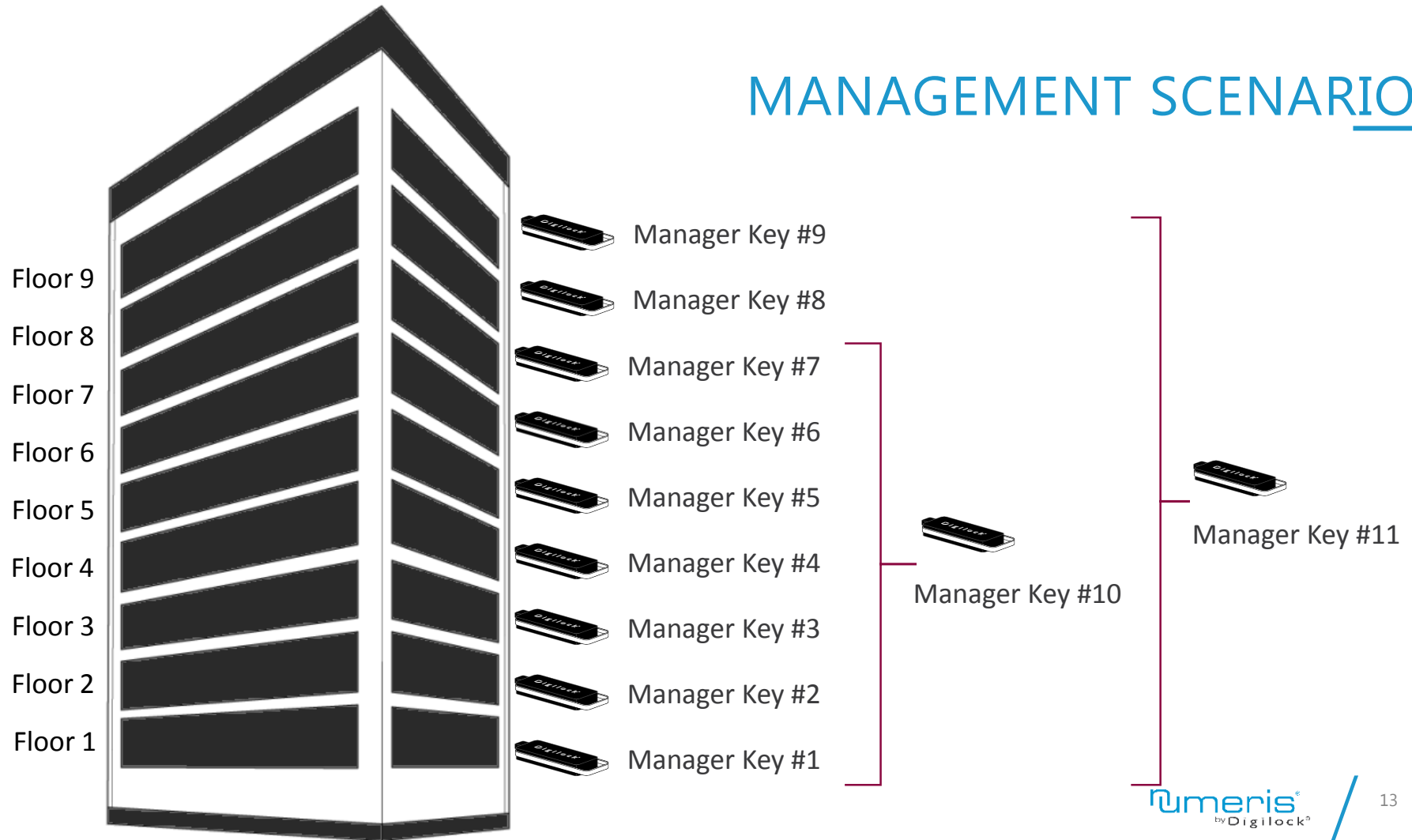Manager Key #6

Manager Key #5

Manager Key #4

Manager Key #3

Manager Key #2

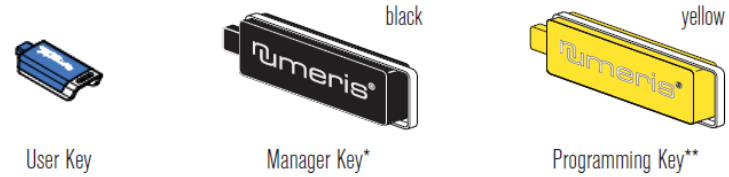Manager Key #1

Manager Key #11

Manager Key #10

Numeris
by Digilock

MANAGEMENT SCENARIOS

Floor 9

Floor 8

Floor 7

Floor 6

Floor 5

Floor 4

Floor 3

Floor 2

Floor 1

Manager Key #9

Manager Key #8

Manager Key #7

Manager Key #6

Manager Key #5

Manager Key #4

Manager Key #3

Manager Key #2

Manager Key #1

Manager Key #10

Manager Key #11

PROGRAMMING KEY

The Programming Key should only be used during the initialization of locks, programming of features, or adding of additional manager keys. It can be used to:

➡ Program additional Manager Keys

➡ Program lock features

KEYS

Locks are programmed, managed, and operated using Manager Keys, a Programming Key, and optional User Keys.

black — Manager Key

yellow — Programming Key

	User Key	Manager Key*	Programming Key**
Operates the lock	●	●	●
Overrides user access		●	●
Allows access for management inspection		●	●
Provides external power		●	●
Registers Manager Key(s)			●

*Up to 6 Manager Keys may be registered to a lock.
**1 Programming Key allowed per lock group.

PROGRAMMING

INITIAL SETUP

Touch the Programming Key to the key slot until a two-tone beep is heard and the LED turns on (Green for Small Profile Cam, Red for Numeris 4G).

Touch each Manager Key to the key slot. A two-tone beep will be heard for each Manager Key that is successfully registered.

Touch the Programming Key to the key slot until a two-tone beep is heard and the LED turns off.

Repeat above steps for each lock or follow Express Registration instructions to setup all locks.

EXPRESS REGISTRATION

Manager Keys can be quickly registered to multiple locks. The Programming Key copies the registered Manager Key(s) from one to multiple locks. *Features cannot be Express Registered to multiple locks.
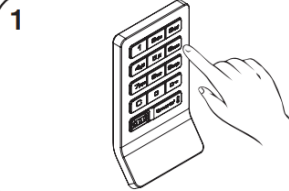
1

Go to a lock already programmed to operate with the Manager Keys.
Press C 0⊓ 6 6 0⊓.
The LED will turn on.

2
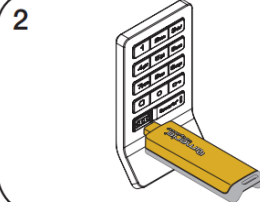
Insert the Programming Key.
A two-tone beep will be heard and the LED will turn off.
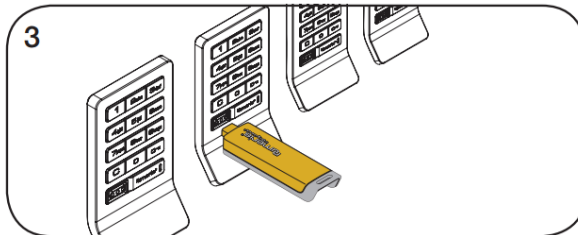
3

Insert the Programming Key to program each lock to operate with the same Manager Keys.
Two sets of two-tone beeps will be heard and the LED will flash twice to indicate successful programming.

4a **4b**
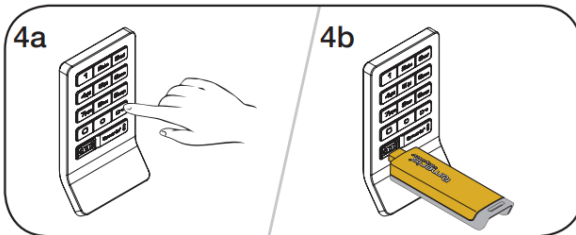
End express registration mode.*
Go to any programmed lock.
Press C 0⊓ then insert the Programming Key. The latch will retract and extend automatically.

ASSIGNING USER CREDENTIALS

Up to 20 user credentials (code or key) can be assigned to operate a lock.
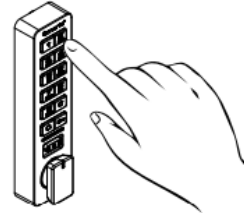

1a **1b**
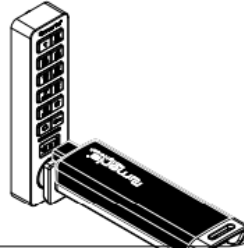
Assign User Codes:
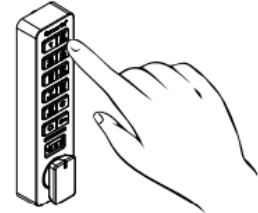Press [C] [On] [5] [5] [On].

The LED will flash.

While the LED is flashing, insert a valid Manager Key.

A two-tone beep will be heard and the LED will turn on.

2a **2b**

While the LED is on, press [C] **[new 4-7 digit code]** [On].

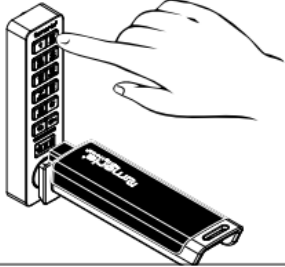A two-tone beep will be heard.

Press [C] **[the same 4-7 digit code]** [On].

Two sets of two-tone beeps will be heard and the LED will turn off.

REPLACING A USER CREDENTIAL
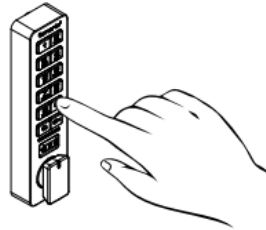
Replace an Assigned user code with a new user code.

1

Replace an Assigned User Code with a New User Code:

Press [C] [O⊓] then insert a valid Manager Key.

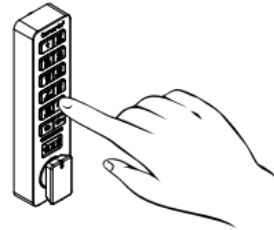A two-tone beep will be heard and the LED will turn on.

2

While the LED is on,
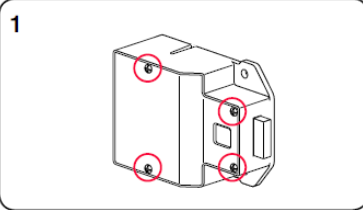press [C] **[assigned user code]** [O⊓].

A two-tone beep will be heard.

3

While the LED is on,
press [C] **[new 4-7 digit user code]** [O⊓]
        [C] **[the same 4-7 digit user code]** [O⊓].

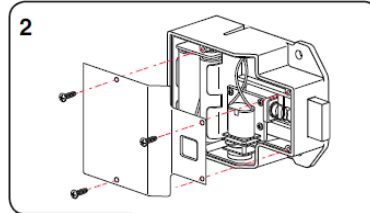Two sets of two-tone beeps will be heard and the LED will turn off.

MAINTENANCE

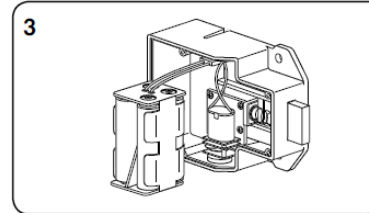Battery replacement for Motorized 4G.
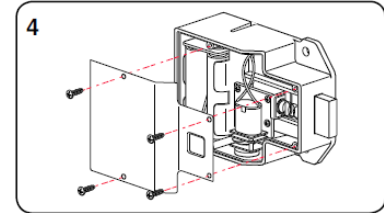
Battery Replacement

1

The batteries are located in the rear unit of the lock.

2

Remove the screws and the cover plate.

3

Pull the battery pack from the rear housing.

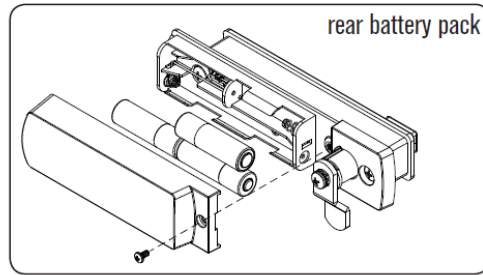Replace with four premium alkaline AA batteries.

4

Place the battery pack back into the rear housing and screw cover plate in place.
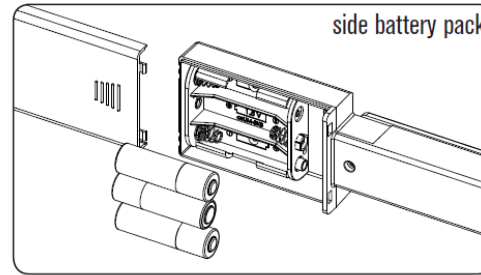
MAINTENANCE

Battery replacement for Small Profile Cam.

Battery Replacement* Ensure that the cam is not obstructing access to the rear cover screw.

It is not necessary to remove the lock from the door to change the batteries.

rear battery pack

a. Remove the screw and battery cover.
b. Replace the three AA batteries.
c. Replace battery cover and screw.

side battery pack

a. Slide open the battery cover.
b. Replace the three AA batteries.
c. Slide the battery cover back into place.
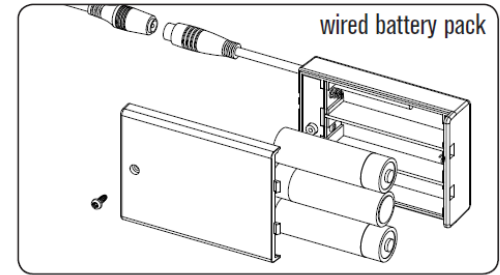
wired battery pack

a. Remove the screw and battery cover.
b. Replace the three AA batteries.
c. Replace battery cover and screw.

In case of battery failure, operate with a registered Manager Key or the Programming Key.

TROUBLESHOOTING

KEYS NOT WORKING

Remove back cover of key, disconnect and reconnect battery. If the key is still not working, try replacing the battery with (1) 9 volt battery.

LOCK DIES IN LOCKED POSITION

Insert your Manager Key to jump start the lock. Once unlocked, replace the batteries in the back of the lock ((3) AA for Small Profile Cam or (4) AA for Motorized).

USER LOCKED OUT OF LOCKER

If a user is unable to access their locker, insert your Manager Key to override the lock and open the locker door.

MEET OUR TEAM

Our Sales and Support staff are available to assist you M-F from 7am until 5pm (PST).

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THANK YOU!

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